

EASTERN JACKSON COUNTY

RECOVERY PLAN PHASE 1





GOALS

1. Protect the health and safety of Jackson County residents.

The recovery plan begins with widely available testing for individuals who may have contracted COVID-19, tracing for those who have come into close contact with COVID-19 positive individuals, and isolation or quarantine for individuals who could transmit the virus.

2. Facilitate a safe start and transition to economic recovery.

Economic recovery depends on a healthy workforce. When aspects of the stay-at-home order are lifted, the Jackson County Health Department will provide guidelines so businesses can operate safely. Even after the order is lifted, workplaces will continue to look and operate differently until a COVID-19 vaccine is available.

3. Support all people and communities.

The COVID-19 outbreak has affected every resident in different ways. Many in the area will need some kind of assistance to recover. A safe return to public life will require increased social and emotional supports, food and housing security, educational and child care support, and equitable access to services.

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PHASES OF RECOVERY

The stay-at-home order consists of community-level physical distancing measures to “slow the spread.” In addition to asking community members to remain at home except for essential needs, leaders also use the stay-at-home order to increase access to diagnostic testing and increase public health and medical system capacities. These capacities are needed to safely identify and treat all COVID-19 patients and to prepare for a shift from community mitigation (what we are doing now) to case-based interventions (when we try to control spread by focusing testing and resources on infected individuals and their close contacts).

A shift to Phase I will be considered with observable progress on the following four criteria: (1) the number of new cases has declined for at least 14 days; (2) rapid diagnostic testing capacity is sufficient to test, at minimum, all people with COVID-19 symptoms, as well as close contacts and those in essential roles; (3) the healthcare system is able to safely care for all patients, including having appropriate personal protective equipment for healthcare workers; and (4) there is sufficient public health capacity to conduct contact tracing for all new cases and their close contacts. Enough progress on the aforementioned criteria has warranted a shift to Phase I of recovery efforts which will go into effect May 11th, 2020.

Phase II & III will continue to relax restrictions on businesses and activity as fewer mitigation strategies are necessary. Phase IV is the least stringent, and offers a “return-to-normal.” It is possible to return to a more stringent phase if key criteria are not met or if there is a spike in hospitalizations or deaths. Each phase will last a minimum of 14-days - consistent with the incubation period of SARS-CoV-2.

PHASES OF RECOVERY

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| Stay-at-Home Order | This is the most stringent phase. Only essential businesses are to remain open. |
| Phase 1 | This phase is relaxed compared to the stay-at-home order, but is far from “business as usual.” Phase I still recommends the highest level of caution for vulnerable community members, while also offering guidance on how many businesses may open safely. |
| Phase 2 | During Phase II restrictions, businesses may open more fully, and fewer mitigation strategies are necessary, although some are still recommended. |
| Phase 3 | Phase III is the least stringent and offers few staffing restrictions while still urging caution. |
| Phase 4 | Phase IV offers a “return-to-normal.” This phase will require a vaccine or advanced therapeutic. |



GUIDING PRINCIPLES

- When able, please stay at home and avoid unnecessary travel.
- Maintain at least 6 feet of distance between individuals outside your household whenever possible.
- Masks should be worn at all times in public when you cannot assure you will be able to maintain a 6-foot distance from others.
- Practice good hand hygiene by washing hands or using hand sanitizer frequently.
- Do not touch your face with un-sanitized hands.
- Stay home if you have any symptoms of illness
- Seek medical care immediately if you have worsening signs of illness.
- Remember some community members are at very high risk of becoming very ill with COVID19. It is up to all of us to keep them safe. High risk community members (people above the age of 60, and those with underlying medical conditions) should take extra care to stay home as much as possible, including working from home, avoidance of travel and visitors from outside their immediate family.
- Businesses should thoroughly clean common areas, areas where customers interact with staff, and frequently touched surfaces often, and at least twice daily.
- Businesses should encourage telecommuting whenever possible.
- Daily workplace screenings should occur, and employees with COVID-19 symptoms should be reported to the Jackson County Health Department.
Symptoms of COVID 19 include: fever, cough, shortness of breath, sore throat, headache, chills, body aches, fatigue (tiredness), nausea/vomiting/diarrhea, loss of taste or smell.
- Individuals with symptoms should not come to work, and should ask to be tested for COVID 19 at the health department or their primary care physicians office.



SUPPORT FOR EMPLOYERS & OTHER ORGANIZATIONS

Employers and other organizations in our community care about the safety of their employees, volunteers, customers, and congregations. In order to protect safety while in a phased reopening, this document contains general guidance and strategies to support the business and nonprofit community. Due to the volume of requests, the Jackson County Health Department will not be available to gauge the setup of your business operations or approve your plans. Instead, use the resources outlined in this plan and that will be available at jacohd.org/coronavirus

COVID-19 ORGANIZATION CONTACT

Each organization is asked to select a COVID-19 coordinator for each physical location. The COVID-19 coordinator will lead the implementation of strategies to reduce the spread of COVID-19. This individual may be familiar with workplace safety (such as a safety point person, risk manager, employee health coordinator, etc.) or may have no previous experience with this topic. Key qualities of a coordinator include someone who will take action to implement the recommended measures, stay aware of changes to recommendations through the official communication channels on the website, and has the authority to reinforce the need to follow the measures on an ongoing basis throughout the reopening phases.

COVID-19 SOCIAL DISTANCING PROTOCOL – AVAILABLE BY MAY 8

All organizations are required to prepare and post by no later than 11:59 p.m. on May 10, 2020, a “Social Distancing Protocol” for each of their facilities in the County frequented by the public or employees. A template will be available on jacohd.org/coronavirus by May 8th. The Social Distancing Protocol must be substantially in accordance with the recommendations of the Centers for Disease Control and Prevention. The Social Distancing Protocol must be posted at or near the entrance of the relevant facility, and shall be easily viewable by the public and employees. All facilities that are open to the public or employees in any capacity must implement the Social Distancing Protocol and provide

evidence of its implementation. The Social Distancing Protocol must explain how the business is achieving the following, as applicable:

- Limiting the number of people who can enter into the facility at any one time to ensure that people in the facility can easily maintain a minimum six-foot distance from one another at all times and comply with Phase I guidelines, except as required to complete Essential Business activity;
- Where lines may form at a facility, marking six-foot increments at a minimum, establishing where individuals should stand to maintain adequate social distancing;
- Providing hand sanitizer, soap and water, or effective disinfectant at or near the entrance of the facility and in other appropriate areas for use by the public and employees, and in locations where there is high-frequency employee interaction with members of the public;
- Providing for contactless payment systems or, if not feasible to do so, the providing for disinfecting all payment portals, pens, and styluses after each use;
- Regularly disinfecting other high-touch surfaces; and
- Posting a sign at the entrance of the facility informing all employees and customers that they should; avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into one’s elbow; not shake hands or engage in any unnecessary physical contact.

COVID-19 SAFETY SIGNAGE – AVAILABLE BY MAY 8

Everyone doing their part is central to our local plan. An important way employers can protect the health of their employees and customers is by displaying information on the basic ways we can all do our part to protect each other’s safety. In order to help educate employees and the public, workplaces should print and post the two safety signs that



will be available at jacohd.org/coronavirus. The first sign is for display on the public entrance of each organization. The second sign is for display on employee entrances. If there is only one entrance, both signs can be displayed at that entrance.

COVID-19 COMMUNICATION & SUPPORT – AVAILABLE BY MAY 8

The health department will remain focused on its primary role of leading efforts to build community capacity to combat COVID-19. It will not be possible for the health department to “sign off” on the ways individual businesses implement the enclosed guidelines.

Instead of directly contact the Jackson County Health Department, there will be three main ways for employers and other organizations to get information. They include a call center at 816-404-9883, newsletter, and potential virtual trainings.

COVID-19 coordinators are asked to sign up for an email distribution list (listserv) by completing a registration form. This listserv will push out emails with practical strategies employers can implement to protect their employees and customers. It will provide real-time updates, including mid-phase changes made to prevent relapse or to promote the ability of the community to advance to the next phase. This listserv will be the way employers and others can contribute ideas for the development of Phase Two and Phase Three reopening strategies found under “specific types of employers & organizations.”

COVID-19 RECOGNITION PROGRAM – AVAILABLE BY MAY 11

Employers who select COVID-19 coordinators, display the two safety signs mentioned above and enroll in the COVID-19 communication listserv will be given the opportunity to display a certificate showing their commitment to the health of their employees and customers. We know businesses in our area are eager to show their commitment to safety. By mobilizing a COVID-19 coordinator, displaying and operationalizing vital information, and staying up to date on the best ways to

reduce transmission, our area businesses will be providing their commitment through action.

PHASE 1 Criteria and Recommendations

CRITERIA

- Essential Business Operations continue as under current emergency order.
- Non-essential and commercial businesses which are not open to the public may re-open provided social distancing is followed and appropriate PPE is available.
- Non-essential businesses that are frequented by the public can open provided they limit the number of individuals (staff and customers) in the building. For locations smaller than 10,000 sq. feet, limit to 25% occupancy based on fire/building code. Locations larger than 10,000 sq. feet, limit to 10% occupancy based on fire/building code.
- Large gatherings and social events of 10 or fewer people are permitted. This includes religious services, funerals, weddings, and any other large gathering of people. Drive in and online supplements are permitted.
- All public and private schools remain closed for in-person activity. This includes summer school learning opportunities.
- All essential and non-essential businesses that are open to the general public are required to complete and post a Social Distancing Protocol that is easily accessible to the staff and customers.

RECOMMENDATIONS

- Staying at home remains the safest option.
- All persons (older than 2) should wear a mask when possible.
- All persons should practice social distancing and remain 6 feet apart.
- Employers should allow for telework for as many workers as possible.
- Employers should provide PPE if possible for workers who engage with the public and/or work in otherwise high-risk environments where social distancing is not feasible.
- Continued testing to monitor disease prevalence and determine if a spike in new infections is occurring.
- Possibility that restrictions will need to be re-imposed if there is a large spike in new infections.



Eastern Jackson County Recovery Overview – Phase 1

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| All Residents | <ul style="list-style-type: none"> • Encourage seniors / vulnerable populations to stay at home • Encourage working from home if possible • Encourage all residents to wear masks in public • No gatherings over 10 people |
| Essential / Commercial Businesses | <ul style="list-style-type: none"> • Can be open for business • Maintain social distancing & preventative practices • Must have a Social Distancing Protocol |
| Entertainment Venues | <ul style="list-style-type: none"> • Closed |
| Retail Stores | <ul style="list-style-type: none"> • Open for business • Limit the number of individuals (staff and customers) in the building. For locations smaller than 10,000 sq. feet, limit to 25% occupancy based on fire/building code. Locations larger than 10,000 sq. feet, limit to 10% occupancy based on fire/building code. • Maintain social distancing & preventative practices • Must have a Social Distancing Protocol |
| Personal Services <i>(Nail Salons, Hair Salons, Massage, etc.)</i> | <ul style="list-style-type: none"> • Open for business by appointment only • Limit the number of individuals (staff and customers) in the building. For locations smaller than 10,000 sq. feet, limit to 25% occupancy based on fire/building code. Locations larger than 10,000 sq. feet, limit to 10% occupancy based on fire/building code. • Maintain social distancing & preventative practices • Must have a Social Distancing Protocol |
| Gyms & Fitness Centers | <ul style="list-style-type: none"> • Closed |
| Outdoor Playgrounds, Sports Courts | <ul style="list-style-type: none"> • Closed |
| Large Gatherings <i>(Churches, Funerals, Weddings)</i> | <ul style="list-style-type: none"> • Limited to 10 people • Drive-in services allowed with social distancing • Maintain social distancing & preventative practices |
| Restaurants and Bars Selling Food | <ul style="list-style-type: none"> • Dine-in allowed, but curbside and pickup encouraged • Limit the number of individuals (staff and customers) in the building. For locations smaller than 10,000 sq. feet, limit to 25% occupancy based on fire/building code. Locations larger than 10,000 sq. feet, limit to 10% occupancy based on fire/building code. • Maintain social distancing & preventative practices • Must have a Social Distancing Protocol |

PHASE 1 Recovery Plan

| GENERAL PUBLIC | |
|--------------------------------------|---|
| | GUIDANCE |
| Social Distancing | <ul style="list-style-type: none"> • Staying at home is safest. • Maintain 6 feet distancing from others at all times. • Outdoor activities with other individuals (groups of 10 or fewer) in which adequate social distancing is maintained is allowed. |
| Hygiene | <ul style="list-style-type: none"> • Wash or sanitize your hands frequently and as soon as your return home from public spaces. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • It is recommended to wear a mask in public. |
| Clinical Guidance | <ul style="list-style-type: none"> • Seek testing at https://jacohd.org/coronavirus or another clinical provider if experiencing COVID-19 symptoms. • Seek medical care if needed for other conditions. |

| VULNERABLE POPULATIONS <i>(Older than 60 years old, immune compromised, underlying medical conditions)</i> | |
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| | GUIDANCE |
| Social Distancing | <ul style="list-style-type: none"> • Stay at home if at all possible. • Maintain 6 feet distancing from others at all times. • Never congregate with others who are not members of your immediate household. |
| Hygiene | <ul style="list-style-type: none"> • Wash or sanitize your hands frequently and as soon as your return home from public spaces. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • Always wear a mask in public. |
| Clinical Guidance | <ul style="list-style-type: none"> • Seek testing at https://jacohd.org/coronavirus or another clinical provider if experiencing COVID-19 symptoms. • Seek medical care if needed for other conditions. |

LARGE GATHERINGS *(Events, Conventions, Churches, Weddings, Funerals, and any other large group gatherings)*

| | GUIDANCE |
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| Status | <ul style="list-style-type: none"> • Allowed with a maximum number of 10 people. • Online and drive-in services recommended in place of in-person events. |
| Social Distancing | <ul style="list-style-type: none"> • Maintain 6 feet distancing from others at all times. • Outdoor activities with other individuals (groups of 10 or fewer) in which adequate social distancing is maintained is allowed. |
| Hygiene | <ul style="list-style-type: none"> • Wash or sanitize your hands frequently and as soon as your return home from public spaces. |
| Cleaning | <ul style="list-style-type: none"> • Perform enhanced cleanings of all touched surfaces twice per day. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • Always wear a mask in public. |
| Symptom Screening | <ul style="list-style-type: none"> • If applicable, screen workers for fevers and any symptoms of COVID with a questionnaire at workplace entrance daily (fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting diarrhea within the last 48 hours). • Refer employees who screen positive for COVID-19 symptoms to the Health Department for additional testing as needed. |
| Requirements | <ul style="list-style-type: none"> • Each facility must complete and post (visible to customers and employees) a Social Distancing Protocol at each entrance. |
| Resources | <ul style="list-style-type: none"> • CDC Community- and Faith-Based Organizations: https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/index.html |

EDUCATION *(Public & Private Schools - Including Summer Learning Activities)*

| | GUIDANCE |
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| Status | <ul style="list-style-type: none"> • Open for remote or distance learning ONLY. • Summer school is not allowed in Phase I |

| ESSENTIAL/COMMERCIAL BUSINESSES <i>(All essential businesses as defined in previous stay-at-home order)</i> | |
|--|---|
| | GUIDANCE |
| Status | <ul style="list-style-type: none"> • Open |
| Social Distancing | <ul style="list-style-type: none"> • Allow employees to work from home whenever possible. • Stagger work shifts when possible to decrease number of employees and customers present. • Maintain 6 feet social distancing from others when possible. • Keep workstations 6 feet apart. • Avoid common areas (lunchrooms, breakrooms, and shared conference spaces). |
| Hygiene | <ul style="list-style-type: none"> • Employees must wash or sanitize hands upon entering and exiting the building and throughout the day. |
| Cleaning | <ul style="list-style-type: none"> • Perform enhanced cleanings of all touched surfaces twice per day. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • Masks should be worn at all times where there is the potential for coming in contact with other people. • Other PPE (gloves), should be considered for customer interactions. |
| Symptom Screening | <ul style="list-style-type: none"> • Encourage the screening of workers for fevers and any symptoms of COVID with a questionnaire at workplace entrance daily (fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting diarrhea within the last 48 hours). • Refer employees who screen positive for COVID-19 symptoms to the Health Department for additional testing as needed. |
| Requirements | <ul style="list-style-type: none"> • Each facility must complete and post (visible to customers and employees) a Social Distancing Protocol at each entrance. |
| Resources | <ul style="list-style-type: none"> • CDC Coronavirus Disease 2019 Small Business Recommendations: https://www.cdc.gov/coronavirus/2019-ncov/community/guidancesmall-business.html • CDC Reopening Guideline https://www.cdc.gov/coronavirus/2019-ncov/community/re-open-guidance.html |

| ELECTIVE MEDICAL/DENTAL | |
|--------------------------------------|---|
| | GUIDANCE |
| Status | <ul style="list-style-type: none"> • Elective procedures are allowed on a per facility basis according to adequate PPE supply. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • Each facility should follow their own professional association guidelines (American Dental Association, Centers for Medicare & Medicaid Services, etc.) |

NON-ESSENTIAL BUSINESSES

| | GUIDANCE |
|--------------------------------------|---|
| Status | <ul style="list-style-type: none"> • Open • Limit the number of individuals (staff and customers) in the building. For locations smaller than 10,000 sq. feet, limit to 25% occupancy based on fire/building code. Locations larger than 10,000 sq. feet, limit to 10% occupancy based on fire/building code. |
| Social Distancing | <ul style="list-style-type: none"> • Allow employees to work from home whenever possible. • Stagger work shifts when possible to decrease number of employees and customers present. • Maintain 6 feet social distancing from others when possible. • Keep workstations 6 feet apart. • Avoid common areas (lunchrooms, breakrooms, and shared conference spaces). |
| Hygiene | <ul style="list-style-type: none"> • Employees must wash or sanitize hands upon entering and exiting the building and throughout the day. |
| Cleaning | <ul style="list-style-type: none"> • Perform enhanced cleanings of all touched surfaces twice per day. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • Masks should be worn at all times where there is the potential for coming in contact with other people. • Other PPE (gloves), should be considered for customer interactions. |
| Symptom Screening | <ul style="list-style-type: none"> • Encourage the screening of workers for fevers and any symptoms of COVID with a questionnaire at workplace entrance daily (fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting diarrhea within the last 48 hours). • Refer employees who screen positive for COVID-19 symptoms to the Health Department for additional testing as needed. |
| Requirements | <ul style="list-style-type: none"> • Each facility must complete and post (visible to customers and employees) a Social Distancing Protocol at each entrance. |
| Resources | <ul style="list-style-type: none"> • CDC Coronavirus Disease 2019 Small Business Recommendations: https://www.cdc.gov/coronavirus/2019-ncov/community/guidancesmall-business.html |

ENTERTAINMENT VENUES *(Community Centers, Movie Theaters, Museums, Bowling Alleys, etc.)*

| | GUIDANCE |
|---------------|---|
| Status | <ul style="list-style-type: none"> • Closed in Phase I |

RESTAURANTS & BARS SERVING FOOD

| | GUIDANCE |
|--------------------------------------|---|
| Status | <ul style="list-style-type: none"> • Open • Limit the number of individuals (staff and customers) in the building. For locations smaller than 10,000 sq. feet, limit to 25% occupancy based on fire/building code. Locations larger than 10,000 sq. feet, limit to 10% occupancy based on fire/building code. • Self-service drink dispensers, gas station hot-rollers, self-serve buffets, and food bars are not allowed. |
| Social Distancing | <ul style="list-style-type: none"> • Online or by phone orders for take-out encouraged with curbside or drive-through, pickup, or delivery. • It is recommended that only immediate family members dine out together, and people with symptoms should not enter any restaurant. No more than 10 people at a single table. • Tables must be spaced at least 6 feet apart. |
| Hygiene | <ul style="list-style-type: none"> • Employees must wash or sanitize hands upon entering and exiting the building and throughout the day. |
| Cleaning | <ul style="list-style-type: none"> • Perform enhanced cleanings of all touched surfaces frequently throughout the day. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • Workers, including wait staff should wear masks at all time and sanitize hands between tending different tables. • Other PPE (gloves), should be considered for customer interactions. |
| Symptom Screening | <ul style="list-style-type: none"> • Encourage the screening of workers for fevers and any symptoms of COVID with a questionnaire at workplace entrance daily (fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting diarrhea within the last 48 hours). • Refer employees who screen positive for COVID-19 symptoms to the Health Department for additional testing as needed. |
| Requirements | <ul style="list-style-type: none"> • Each facility must complete and post (visible to customers and employees) a Social Distancing Protocol at each entrance. |
| Resources | <ul style="list-style-type: none"> • FDA Best Practices for Retail Food Stores, Restaurants, and Food Pick-Up/Delivery Services: https://www.fda.gov/food/foodsafety-during-emergencies/best-practices-retail-food-stores-restaurants-and-food-pick-updelivery-services-during-covid-19 • National Restaurant Association: https://restaurant.org/Covid19 |

MASS SPORTING EVENTS

| | GUIDANCE |
|---------------|--|
| Status | <ul style="list-style-type: none"> • Not allowed in Phase I |

RETAIL

GUIDANCE

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|--------------------------------------|--|
| Status | <ul style="list-style-type: none"> • Open • Limit the number of individuals (staff and customers) in the building. For locations smaller than 10,000 sq. feet, limit to 25% occupancy based on fire/building code. Locations larger than 10,000 sq. feet, limit to 10% occupancy based on fire/building code. |
| Social Distancing | <ul style="list-style-type: none"> • Avoid common areas (lunchrooms, breakrooms, and shared conference spaces). • Maintain 6 feet of social distancing of workers and customers as much as possible. • Adjust the layout of common areas including cash registers to maintain 6 feet of distance between workers. • Employ methods to decrease traffic and crowding within stores such as modifying hours, gating customers to reduce numbers, appointment-based shopping, and online services where possible. |
| Hygiene | <ul style="list-style-type: none"> • Employees must wash or sanitize hands upon entering and exiting the building and throughout the day. |
| Cleaning | <ul style="list-style-type: none"> • Perform enhanced cleanings of all touched surfaces twice per day. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • Workers should wear masks at all time, and customers are encouraged to do so. • Use glass or plastic partitions between workers and between workers and customers |
| Symptom Screening | <ul style="list-style-type: none"> • Encourage the screening of workers for fevers and any symptoms of COVID with a questionnaire at workplace entrance daily (fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting diarrhea within the last 48 hours). • Refer employees who screen positive for COVID-19 symptoms to the Health Department for additional testing as needed. |
| Requirements | <ul style="list-style-type: none"> • Each facility must complete and post (visible to customers and employees) a Social Distancing Protocol at each entrance. |
| Resources | <ul style="list-style-type: none"> • NY Department of Health, Guidance for Cleaning and Disinfection for COVID-19 for Retail Stores: https://coronavirus.health.ny.gov/system/files/documents/2020/03/doh_covid19_cleaningdisinfectingretailstores_031620.pdf • OSHA COVID-19 Guidance for Retail Workers: https://www.osha.gov/Publications/OSHA3996.pdf • NC Department of Health and Human Services Interim Coronavirus Disease 2019 (COVID-19) Guidance for Malls and Shopping Centers: https://files.nc.gov/ncdhhs/documents/files/covid-19/NC-Interim-Guidance-for-Malls-and-Shopping-Centers-3-14-20.pdf |

NURSING HOMES & CONGREGATE CARE FACILITIES/GROUP HOMES

| | GUIDANCE |
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| Status | <ul style="list-style-type: none"> • People shall not visit nursing homes, long-term care facilities, retirement homes, or assisted living homes unless to provide critical assistance or in end-of-life circumstances. |
| Social Distancing | <ul style="list-style-type: none"> • Maintain 6 feet social distancing as much as possible. • Stagger work shifts when possible to decrease number of employees present. • Close common areas if at all possible. • All residents must wear masks when outside of rooms. • Dining in-room only |
| Hygiene | <ul style="list-style-type: none"> • Employees must wash or sanitize hands upon entering and the building and throughout the day. • Ensure all residents wash their hands when entering and exiting their rooms. |
| Cleaning | <ul style="list-style-type: none"> • Perform enhanced cleanings of all touched surfaces frequently throughout the day. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • All residents must wear masks when outside of rooms if at all possible. • Staff should wear newly donned masks, gloves and gowns at all times when providing direct care to patients; when preparing medications for distribution or passing out meds; when preparing, serving or delivering food or drink; and generally when in resident rooms. |
| Symptom Screening | <ul style="list-style-type: none"> • Screen workers for fevers and any symptoms of COVID with a questionnaire at workplace entrance daily (fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting diarrhea within the last 48 hours). • Report screening results that are positive for COVID-19 symptoms to the Health Department. |
| Requirements | <ul style="list-style-type: none"> • Each facility must complete and post (visible to customers and employees) a Social Distancing Protocol at each entrance including a policy to limit and/or restrict the entrance of visitors (exempting end of life and critical care professionals). • If a worker or resident is positive for COVID-19, the facility must report to the health department within 12 hours. |

RECREATION *(Parks, Outdoor Spaces, Playground Equipment, Indoor Play Spaces, etc.)*

| | GUIDANCE |
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| Status | <ul style="list-style-type: none"> • Park spaces may remain open as long as social distancing is maintained. Interaction should be limited to household members as much as possible in groups no larger than 10. • Climbing equipment/playground equipment, park shelters, and any indoor recreation spaces are to remain closed. • Golf courses may remain open as long as social distancing is maintained. The club house must follow non-essential business guidelines. • Sports & youth leagues are not allowed in Phase I. This includes practices. |

PERSONAL SERVICES *(Salons, Barber Shops, Tattoo Shops, Massage & Spa, etc.)*

| | GUIDANCE |
|--------------------------------------|--|
| Status | <ul style="list-style-type: none"> • Open by appointment only • Limit the number of individuals (staff and customers) in the building. For locations smaller than 10,000 sq. feet, limit to 25% occupancy based on fire/building code. Locations larger than 10,000 sq. feet, limit to 10% occupancy based on fire/building code. |
| Social Distancing | <ul style="list-style-type: none"> • Personal services by appointment only. • No clients or customers may wait inside for services. All people must call upon arrival and wait in their car until their appointment is ready. • Maintain distance of more than 6 feet for as much of the visit as possible. If not possible, swift service completion is encouraged. • Client or customer may not bring any guests with them for appointments, unless a minor is bringing one guardian or adult. |
| Hygiene | <ul style="list-style-type: none"> • Employees must wash or sanitize hands upon entering and exiting the building, between customers or clients, and throughout the day. |
| Cleaning | <ul style="list-style-type: none"> • Perform enhanced cleanings of all touched surfaces frequently throughout the day. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • Service provider and client must wear a mask when feasible during services. |
| Symptom Screening | <ul style="list-style-type: none"> • Encourage the screening of workers for fevers and any symptoms of COVID with a questionnaire at workplace entrance daily (fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting diarrhea within the last 48 hours). • Refer employees who screen positive for COVID-19 symptoms to the Health Department for additional testing as needed. |
| Requirements | <ul style="list-style-type: none"> • Each facility must complete and post (visible to customers and employees) a Social Distancing Protocol at each entrance. |
| Resources | <ul style="list-style-type: none"> • CDC Reopening Guideline https://www.cdc.gov/coronavirus/2019-ncov/community/re-open-guidance.html • TN Department of Commerce and Insurance COVID-19 Guidelines for Cosmetology and Barber Licensees: https://www.tn.gov/commerce/news/2020/3/17/covid-19-guide-lines-for-cosmetology-and-barber-licensees.html |

GYMS & FITNESS CENTERS

| | GUIDANCE |
|---------------|---|
| Status | <ul style="list-style-type: none"> • Closed in Phase I |

CHILDCARE

| | GUIDANCE |
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| Status | <ul style="list-style-type: none"> • Open - with limitations • Children should be cared for in rooms of 10 or less with the same caregiver each day (and cohorted so that same children are in the same room each day). |
| Social Distancing | <ul style="list-style-type: none"> • Keep your children home if you are able. • Children of vulnerable adults (have senior aged guardians or immune compromised parents) may choose not to enter into childcare activities. • Meals should be served in classrooms if possible with children spaced 6 feet apart. • Maintain social distancing as much as possible. • Adjust the layout of common areas including to maintain 6 feet between staff and children. • Outdoor and gym activities are allowed, but use of commonly touched items such as playground equipment, toys, and sports equipment should be avoided • Children should not interact with children from other rooms if at all possible. |
| Hygiene | <ul style="list-style-type: none"> • Employees must wash or sanitize hands upon entering and exiting the building and throughout the day. • Children must wash hands frequently throughout the day. |
| Cleaning | <ul style="list-style-type: none"> • Perform enhanced cleanings daily of multiuse equipment, toys, and frequently touched surfaces. |
| Personal Protective Equipment | <ul style="list-style-type: none"> • Workers should wear masks at all times. • Other PPE (gloves), should be considered for customer interactions. • All children (above the age of 2 years) and staff should wear masks as much as possible. • Staff should wear appropriate PPE at all times when providing direct care or when in physical contact with children; when preparing medications for distribution or passing out meds; when preparing, serving or delivering food or drink; and when playing with children |
| Symptom Screening | <ul style="list-style-type: none"> • Encourage the screening of workers for fevers and any symptoms of COVID with a questionnaire at workplace entrance daily (fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting diarrhea within the last 48 hours). • Refer employees who screen positive for COVID-19 symptoms to the Health Department for additional testing as needed. • In the event of a positive case associated with the location, owner must provide list of children who share a room with the positive case to the Health Department within 24 hours. |
| Requirements | <ul style="list-style-type: none"> • Each facility must complete and post (visible to customers and employees) a Social Distancing Protocol at each entrance. • If a worker or resident is positive for COVID-19, the facility must report to the health department within 12 hours. |
| Resources | <ul style="list-style-type: none"> • CDC Guidance for Schools & Child Care: https://www.cdc.gov/coronavirus/2019-ncov/community/-schools-childcare/guidancefor-schools.html • WHO Key Messages and Actions for COVID-19 Prevention and Control in Schools: https://www.dropbox.com/sh/1q29uwq5yyzxyoy/AACQZPIXAJFLdlrQc-mt8iwj2a?dl=0&preview=key-messages-and-actions-forcovid-19-prevention-and-control-in-schools-march-2020.pdf |

REAL ESTATE

GUIDANCE

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| Status | <ul style="list-style-type: none">• Individual home showings are allowed by appointment.• No open houses should be offered. |
| Social Distancing | <ul style="list-style-type: none">• Maintain 6 feet of social distancing from others at all times. |
| Hygiene | <ul style="list-style-type: none">• All parties must wash or sanitize hands upon entering and exiting homes and throughout the day. |
| Cleaning | <ul style="list-style-type: none">• Perform enhanced cleanings of all touched surfaces frequently throughout the day. |
| Personal Protective Equipment | <ul style="list-style-type: none">• All persons should wear masks at all times. |
| Symptom Screening | <ul style="list-style-type: none">• Encourage the screening of workers for fevers and any symptoms of COVID with a questionnaire at workplace entrance daily (fever, cough, shortness of breath, sore throat, headache, chills, aches, fatigue, loss of smell or taste, nausea/vomiting diarrhea within the last 48 hours).• Refer employees who screen positive for COVID-19 symptoms to the Health Department for additional testing as needed. |
| Resources | <ul style="list-style-type: none">• CDC Reopening Guideline https://www.cdc.gov/coronavirus/2019-ncov/community/re-open-guidance.html |